

Environmental Trade Show Decorator Services

Open Date: 08/20/10 03:00 PM **Agency Requisition Number:** 582-11-91263

NOTE: You will need to download all of the following files for complete specifications and other required document, including a HUB subcontracting plan(if required).

Help: Right Click to and choose "save file as" or "save target as" to your computer.

-Package 1 size: 363926 (in bytes) Type: Specification Format: Acrobat PDF Files

The Texas Commission on Environmental Quality=s (TCEQ=s) Environmental Trade Fair and Conference is tentatively scheduled for May 2011 at the Austin Convention Center. Throughout the normal 2 day conference, we typically hold 12-15 tracks with concurrent presentations. Lunch is usually served the first day and a banquet usually held the second day. There are approximately 400 exhibitors in the Exhibit Hall. The Contractor shall provide decorator services for the TCEQ Environmental Trade Fair and Conference. The Contractor's duties will include planning, preparation, setup, and operation of the exhibit hall; setup and modification of the registration area; preparation and setup of class information signs and kiosks for computers in hallways; decorations for luncheon, banquet and other areas; as well as communication with exhibitors prior to and during the event. The Contractor will be required to attend and participate in planning meetings (in Austin) as required.

Agency: TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (582)

Previous Price Paid: N/A

Solicitation type: 14 Days or more for entire solicitation package

NIGP Commodity Code(s):

Class-Item: 962 - 34

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