

Registration Services for TCEQ Events

Open Date: 08/16/10 03:00 PM **Agency Requisition Number:** 582-11-91265

NOTE: You will need to download all of the following files for complete specifications and other required document, including a HUB subcontracting plan(if required).

Help: Right Click to and choose "save file as" or "save target as" to your computer.

-**Package 1** size: 372739 (in bytes) Type: Specification Format: Acrobat PDF Files

The Contractor is to provide on-site registration staff and web based event registration services for TCEQ events. The Texas Commission on Environmental Quality (TCEQ) conducts approximately ten (10) events in various locations in Texas. There will be small (100 or less attendees), medium (100-200 attendees), and large (200 or more attendees) events. The largest event the TCEQ conducts is the Environmental Trade Fair & Conference (ETFC), held annually at the Austin Convention Center. This event has approximately 1500 - 2000 attendees that register as attendees, 400 exhibiting entities with 1500 - 2000 exhibitors' staff. TCEQ will provide Contractor a list of scheduled events at the beginning of the contract period. During the course of the fiscal year, additional events may be added.

Agency: TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (582)

Previous Price Paid: N/A

Solicitation type: 14 Days or more for entire solicitation package

NIGP Commodity Code(s):

Class-Item: 962 - 34

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